



ECU

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Instructions for Affidavit to be Completed by Appropriate Military Authority

For applicants who claim the tuition benefit as active duty military or dependent relative of service member.

The Military Waiver Application must be accompanied by an affidavit completed by an appropriate Military Authority. The affidavit must be completed on military letterhead, typed, dated, and must be returned in its original form. Photocopies and faxes will not be accepted. The affidavit must include the following information:

- Certify the service member's current active duty status per military orders (please include beginning and ending date of orders)
- Certify the service member's permanent duty station
- Certify the relationship of the applicant to the service member
- Certify the name, rank, title, authority and official military address of the person signing the affidavit

Failure to provide the requested documentation will result in your application being returned to you. Please note, if needed, additional information may be requested. Military orders, in lieu of the affidavit will not be accepted.

Example:

Letterhead
Date: _____
Student: _____
Military Information: _____ _____ _____
Verification: _____
Signed by C/O or by Direction _____